Production Supervisor

Sintra, Portugal

Company description

Labatec Pharma is a fast-growing Swiss specialty pharmaceuticals company based in Geneva Switzerland. More details of the company can be found on www.labatecpharma.com

Purpose and scope

Labatec is building a state-of-the-art Human Medicines manufacturing site in Sintra, Portugal and is looking for a Production Supervisor to manage the activities related to production and packaging, while ensuring a successful validation and tech transfer program for all the products to be transferred to the site. The scope might include other departments' activities (e.g. warehouse) in the initial stage of the site go live.

Key responsibilities and accountabilities

- Coordinate the different construction stages for a production & packaging area. Participate in the area layout definitions and definition of people and materials workflows;
- Be the subject matter expert in production & packaging activities for the Portugal site regarding Health Authorities inspections and Client's audits.
- Supervise the production & packaging functions/ activities and the collection of related Quality Records and metrics.
- Supports the Quality Assurance department with creation / revision of internal procedures and with all the Quality matters (i.e, Quality Risk Management, investigations, OOS, non-conformities, training, audits). Adhere and implement strict quality standards.
- Key leader on the tech transfer of all productions into the new site. Hands on approach in supervising the validation batches working closely with QC, QA and other stakeholders.
- Support the Validation and Qualification activities related to the equipment, utilities, process and, computerized systems
- Responsible for the implementation of the production/packaging scheduling plans on site
- Ensure smooth operations by effectively managing employee and industrial relations
- Ensuring that the production is cost effective by understanding and reacting to the wider needs of the business. To be able to set metrics for the production and Packaging area (e.g. OEE)
- Ensure the plant and equipment are implemented and maintained in accordance with Engineering standards, local and statutory legislation, ISO systems and Health & Safety legislation
- Work closely among different departments, i.e. procurement, logistics and quality.
- Drive continuous innovation and state-of-the-art technology in the Production by identifying and implementing new technologies / processes that improve efficiency and/or GMP Compliance
- Plan and organize calibration, maintenance and qualification of instruments as required

Education / Languages

- Degree in Pharmacy, Industrial Pharmaceutical Sciences, Engineering, or related fields.
- At least eight (8) years of Pharmaceuticals manufacturing experience in a European Pharmaceuticals company (GMP and GDP requirements)
- Master in Pharmaceutic Technology (or equivalent) is a plus. Fluent in English, Portuguese, French (plus)

Professional skills and experiences

- Strong technical transfer experience on Pharmaceutical Oral Solid Dosage Forms
- Experience in, Process Validation and Qualification (preferred)
- Highly developed communication skills to interact effectively with teams and across functions with all levels of employees, customers, and suppliers.
- Knowledge of Lean manufacturing and continuous improvement initiatives
  Strong knowledge of process and production steps and 'general' plant layouts / restrictions
- Having a proper sense of urgency (know when/how to step in)
- Be capable to work in an international environment with many different cultures
- Experience in working with ERP (Sage X3 plus)
- Good problem-solving and decision-making skills
- Experience leading a technical team is essential.
- Promotion of teamwork and Labatec values within the Department & Company
- Serialization knowledge and experience (is a plus)
- Hands on approach with entrepreneurial (startup) spirit for a new site